

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>	The Beacon Project. Sheldon Road Methodist Church		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
<b>2 - Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Northern Locality		
<b>In which Parish does your project take place?</b>	Chippenham		
<b>What is your project?</b>	To replace our existing church hall with a purpose built community centre. Completion date September 2010.		
<b>Where will your project take place?</b>	Audley Road, Chippenham		
<b>When will your project take place?</b>	From completion of build Sept 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> P15.3.2P27 7.4 P30 8.4 8.5 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> As the only community facility locally, the new community hall will provide a focal point in the area to give a sense of community and social wellbeing, including a Drop-in Community Café, which will be open to all throughout the day and early evening. The new hall will enable full access to all and will have wheelchair access to all floors and a hearing loop system. The new Beacon Project building would not only provide the facilities to meet current community and church requirements, but expand the variety of clubs and activities that can be held here - for example: - Slimming clubs, exercise groups, etc....A number of our members have recently attending Christians Against Poverty (CAP) training, which is a national debt counselling service. It is our intention of set up a Debt Counselling centre in the new hall. The charge to non-profit organizations hiring the hall will be a reasonable cost, which should make it affordable to all. With the amount of regular hirer groups increasing to between 15 and 20, we anticipate about 1000 people using the premises each week. The Community hall will be open to everyone to use, all ages and walks of life.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Currently the church pays all the running costs and repairs to the building out of its annual income. To make the Centre affordable to the local community a small hire charge to non-profit organisations of £5.00 per hour, per room, will be made to cover day to day running costs. The Church finances are such that we expect to continue being able to cover the running costs of the centre for the foreseeable future. However we anticipate the amount we currently spend on maintenance will reduce and with current energy efficiency materials the extra usage will be covered by hire charges and existing finance. Any surplus Hire income will be used to build up future reserves for maintenance and improvements.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

For the past 109 years the church has responded and supported the needs of the community by providing facilities for a Playgroup which offer 5 sessions per week-20 children in each, Carer and Toddler group twice a week with over 60 names on the register, dance and music groups for young people, a community youth club as well as church youth groups, a weekly luncheon Club for the elderly and facilities for birthday parties. From feedback received from a community survey, the community require rooms to hire, a place to meet with friends or for community meetings and a wide range of new groups were proposed from sports to 'Knit & Natter' The new facility will provide the space at an affordable cost to the local community and groups that need premises to meet. We also aim to start a debt counselling service and community nursing. We are also opening a Community Café which will be open from morning until early evening, for use by all. The project will be regularly monitored by the Church Council.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
New Building works	£390,661	Already raised by members	c	£190,716
Drainage Works	£6,000	Viridor, Landfill Fund	c	£25,000
External Works	£27,979	Newton & Norwood	c	£10,000
Mains Services	£10,200	Clothworkers Foundation	c	£20,000
Preliminaries Foreman, H&S etc.	£66,667	Leonard Laity Stoate Foundation	c	£1,000
Price and Design Contingency	£51,111	Coutts & Co Trust	c	£500
Professional Fees	£67,467	Gibbs Charitable Trust	c	£500
VAT on fees	£10,120	Garfield Weston	c	£10,000
Misc	£	Bernard Sunley	c	£2,000
	£	Various Methodist Grants	c	£278,000
	£	Loan Facility from Methodist Chu	c	£50,000
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£639,812</b>	<b>TOTAL PROJECT INCOME</b>		<b>£587,716</b>

<b>Total Project Income B</b>	£587,716
<b>Total Project Expenditure A</b>	£639,812
<b>Project Shortfall A - B</b>	£
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 6              Female 6  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date) 09/08/2009

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**